

# **HERON ISLES OWNER ASSOCIATION BOARD MEETING MINUTES**

6 MAY 2019

## **I. Call to order**

William Harvey called to order the regular meeting of the Heron Isles Owners Association at 6:34pm on May 6, 2019 at Jr's Seafood.

## **II. Roll call**

Stephanie Lisle conducted a roll call. The following persons were present: William Harvey, Tommy Little, Stephanie Lisle, Cheryl Graham.

## **III. Approval of minutes from last meeting**

Stephanie Lisle read the minutes from the last meeting. The minutes were approved as read.

## **IV. Open issues**

- a) Discuss Ownership meeting
- i) Set Agenda
  - (1) Agenda approved as written with the addition of online survey results, and audience input which will be limited to one (1) minute per person
  - (2) Electronic voting won't be set up
  - (3) Need a quorum, which is 492 votes
  - (4) Mailer to be postmarked by 15 May, 2019
    - (a) Concerns over not getting mailed limited proxies in time so Board members will go door to door and collect them on May 18. Ballots must be placed in sealed envelope with signature across the seal, and then dropped into locked box
- b) Need to define Board member roles
- i) President will be the main liaison between HIOA and Cheryl at Leland, he will also assist with anything the other board members need

- ii) Vice President will be in charge of the billing and subsequent foreclosures. Payment plans will be decided on a case by case basis and the Board has the option to waive certain portions of any soft costs that have been incurred.
- iii) Secretary will stay in communication with the Leland bookkeeper and stay up to date on current balances, bills, and budgets. HIOA receives monthly balance sheets on the 15<sup>th</sup> of every month.
- c) Key cards for the community bathrooms are now available. Homeowners must bring in their signed form to Leland and they will receive it right away. Cards will not be mailed.

## **V. New business**

- a) Resignation of Lori Osborne from the Admin/Nomination Committee
- i) Appoint Sonja Henry as Chair and Sharon Bastien Titjen as Co-Chair, additional members added are John Bush and Gigi Formoso
- b) William proposes we enact a “Yard of the Month” to begin July with nominations coming from the Admin/Nomination Committee beginning June
- i) NASC will nominate three (3) homes and Board will vote on a winner. Winners will receive a \$50 Home Depot Gift Card and have a ARC approved sign in their yard to display for a month. ACTION ITEM: Determine where funding will come from
- ii) Winning yards will also have their yard displayed on the website for the community to see
- c) Stephanie proposes monthly “Meet & Greets” to begin June. Board members will be at the community park from 9-11 on Saturday morning and homeowners can come meet with them and bring up any thoughts or concerns. Coffee may be provided. ACTION ITEM: Ask Justin Smith from Fifth Element Coffee if he is able to provide coffee for meet and greets, get cost
- d) The vacant house on Albatross has a broken front door and opens very easily. Cheryl will be in contact with KB Home Mortgage to see if they can add a padlock to prevent it from opening due to the wind.

- e) Michael Goldsberry will continue to be the lawyer for the HIOA. His CV has been provided for review and the Board has asked to meet with him at the next Board meeting. ACTION ITEM: Cheryl to invite him

## **VI. Adjournment**

William Harvey adjourned the meeting at 8:45pm

Minutes submitted by: Stephanie Lisle