

# ***Heron Isles OA Board Meeting Meeting Minutes***

June 10, 2019

## **I. Call to order**

Tommy Little called to order the regular meeting of the Heron Isles Owners Association Board Meeting at 6:01PM on June 10 at Juniors Seafood.

## **II. Roll call**

Stephanie Lisle conducted a roll call. The following persons were present: William Harvey, Tommy Little, Stephanie Lisle, Cheryl Graham

## **III. Approval of minutes from last meeting**

Stephanie Lisle read the minutes from the last meeting. The minutes were approved as read.

## **IV. Open issues**

- a) Mailbox Cluster
  - i) William and Justin Taylor have talked about how the mailbox cluster on Swallowtail Dr is not handicap accessible, lacking security since there is no coverage or proper lighting, and the location isn't within a one block radius of most houses.
  - ii) Cluster boxes are not mandated by the Postal Service revised Postal Operation Manuel (POM) They are just the default
  - iii) William and Taylor will also get the County Commissioner involved if needed to make the changes.
- b) Yard of the Month. Sonya Henry and the Admin/NOM committee will get us 3 nominations by July 6 so the Board can make a decision on the July winner.
- c) Ownership Meeting will be July 22 at 7PM at FSCJ Nassau.
- i) Cheryl will make sure the Board has the password prior to the meeting
- ii) Cheryl and Leland will get the mailing out that will include the letter, the ballot, and the electronic voting form out no later than June 23.
- iii) Cheryl will also have a letter sent certified mail to the PUD regarding sheds
  - (1) If the ballots show support of sheds, and we get a cost estimate of changing PUD, we can move forward with the process
- d) Ownership Meeting July 22, at FSCJ Nassau. Announcement letters to be sent out no later than June 23
- i) Board members will go door to door prior to gather ballots

## **V. New business**

- a) Engagement Letter from Michael Goldsberry.
- i) Updated fees noted. Tommy made a motion to approve the engagement letter. Stephanie seconded the motion and it was approved
- b) Collection Policy reviewed and Stephanie made a motion, Tommy seconded the motion and it was approved
- c) Late Fee Waiver Policy reviewed, Tommy made a motion to approve, Stephanie seconded the motion and it was approved

## **VI. Audience Input**

- a) Martex watering. The sprinklers are going off in the middle of the day and lasts for a long time.
- i) William has addressed the issue with Martex and because the foliage is still very new, it is important to make sure the plants and trees are getting ample water during the drought we are having. They are not yet finished with the project either.
- b) Sheds, is it possible to have those that were built prior to HOA forming be grandfathered in?
- i) The by-laws state if a request by the homeowner goes unanswered after 30 days they can move forward with their plan. Asked Cheryl if there's a way to find out who's letter went unanswered.
- c) If a structure is less than 100square feet does it require permitting, and according to Mr McDowell, the answer is no.
- d) Cheryl will get the list of renters and a separate list of the ballots already collected to the Board members
- e) Is John Spyker still going to head the newly established covenant change committee?

## **VII. Adjournment**

Tommy Little adjourned the meeting at 7:01 PM.

Minutes submitted by: Stephanie Lisle